



Education &amp; Administrative Resources

1420 East College Drive  
Marshall, MN 56258  
www.swwc.org

# **BOARD OF DIRECTORS' MEETING**

July 26, 2023

SWWC Service Cooperative

1420 East College Drive

Marshall, MN

6:30 pm      Board Meeting – Conference Rooms

## **AGENDA**

1. **Call to Order** – Matt Coleman, Vice Chair
2. **Introduction of Guests** – Cliff Carmody
3. **Election of Officers** – Matt Coleman, Vice Chair
4. **Agenda Approval** – Chair (Action)
5. **Consent Agenda Approval** – Chair (Action)
  - 5.1 Minutes – June 28, 2023 ENCL
  - 5.2 Approval of Expenditures ENCL
  - 5.3 Services Contracts ENCL
  - 5.4 Consultant Contracts ENCL
  - 5.5 Purchasing Card Program Cardholder Authorization ENCL
  - 5.6 Personnel List ENCL
6. **SWWC Foundation Update** – Shelly Maes/Board Members (Information)
7. **Action Items**
  - 7.1 Annual Plan/Report – Shelly Maes HANDOUT (Action)
  - 7.2 23-24 SWWC Employee Manual - Cliff Carmody ENCL (Action)
  - 7.3 Granting Tenure Status – Cliff Carmody ENCL (Action)
  - 7.4 Acceptance of Gifts/Donations – Tegan Gillund ENCL (Action)
  - 7.5 Board Policy #454 – Cliff Carmody ENCL (Action)
8. **Monthly Financial Report** – Tegan Gillund ENCL (Information)
  - 8.1 Quarterly Investment Report ENCL (Information)
9. **Board Policies – 1<sup>st</sup> Reading** – Cliff Carmody ENCL (Information)
10. **Executive Director's Report** – Cliff Carmody (Information)
  - 10.1 Facility Update

11. **Open Forum/Closing Remarks -- All** (Discussion)
12. **Other – All**

**Mission** – We support and enhance the work of our members by providing programs and services that meet their needs.

**Vision** – By striving to be innovative, collaborative, and responsive, we will be the premiere service agency for our members.

**Core Values** – Service, Integrity, Respect

**Contact Information:**

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